



## **Admission Policy 2019-2020**

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***'Learning to follow the right path  
through care, love and respect in  
the Light of the Risen Christ'***

## **ST TEILO'S CATHOLIC PRIMARY SCHOOL**

### **ADMISSION POLICY 2019-2020**

1. St Teilo's is a Catholic Primary School situated in the Diocese of Menevia and is maintained by Pembrokeshire Local Authority.
2. The Governing Body is responsible for determining and administering the policy relating to admission of pupils to the school. It is guided in that responsibility by:
  - a) the requirement of the law
  - b) the advice of the Diocesan Trustees on the nature and purpose of its duties and in fulfillment of its Trust Deed and Instrument of Government
  - c) its duty towards the school and Catholic community it serves
  - d) the Catholic character of the school and its Mission statement

The ethos of the school is Catholic. The school was founded by the Catholic Church to provide education for children of Catholic families. We ask all parents applying for a place here to support and respect this ethos, its importance to the school community and the education it provides. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here.

The school's admission number year beginning September 2019 is 13 plus Nursery.

If the number of applications exceeds the admission number, the governors will give priority to applications in accordance with the criteria listed provided that the governors are made aware of that application before decisions on admissions are made (see note 1 below). If there is oversubscription within a category, the governors will give priority to children living closest to the school determined by the shortest distance (see note 4).

3. The school serves in the first instance Baptised Catholic children living in the parish of Holyrood and St Teilo's, Tenby.

4. Applications for a place in the school must be made on the online form no later than April 30<sup>th</sup> 2018

5. The governing body has delegated responsibility for determining admissions to its Admissions Committee, which will consider all applications at the same time and after the closing date for admissions, made in accordance with the criteria set out overleaf.

6. Pupils who are admitted to the school will enter the Reception Class in September 2019.

7. If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. This panel must be sent in writing to the clerk to the Governors at the school within 14 days (10 working days) of refusal.

## **St Teilo's Catholic Primary School**

### **Admissions Criteria**

Where the number of applications exceeds the number of places available, the Governing body will apply the following over-subscription criteria in priority order:

1. Baptised Catholic children within the parish served by the school.
2. Other baptised Catholic children.
3. Children who have a brother or sister in the school at the time of admission.
4. Children of other Christian denominations.
5. Children of other faiths whose parents seek a Catholic education
6. Non-Catholic children whose parents seek Catholic education for their child.
7. Children for whom the LA has specifically asked for a place at the school

All schools have a duty to admit children with a Statement of Education Needs where the school is named in the statement.

In all of the above categories Looked After Children (LAC) will be given priority.

- In the event of any over-subscription, the number of applications made under any of the categories above then the Admissions Committee will offer places first to children living nearest to the school by the shortest walking distance using public highways. All Christian applicants will be required to produce baptismal certificates.
- Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.
- If the school is named in a statement of Special Educational Needs, the Governing body has a duty to admit the child to the school.
- As required by law, the Governing Body will not admit more than 30 pupils to any one Reception or Foundation Phase class.

